

**Terrebonne Council on Aging, Inc.**  
**BOARD OF DIRECTORS**  
**Thursday, September 16, 2021 - 12:00 Noon**  
**Shady Acres Senior Center**  
**6512 West Main Street, Houma, LA 70360**

- I. Call to Order** – Kirby Verret @ 12:00 noon
- II. Invocation** – Jerome Boykin
- III. Pledge of Allegiance** – Louis Pitre
- IV. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests and Staff</b>
Kirby Verret	Virginia Callahan	Atty. Elvige Cassard
Bert LeBoeuf	Michael Boquet	Diana Edmonson
Raymonda Guidroz		Jessica Fitch
Louis Pitre		Melissa Underwood
Janet Hickman		Ramona Lirette
Carla Chaisson		Arlene Ledet
Larry Daigle		Maudry Bourg
Jerome Boykin		Jane Walker
Cyrus Pitre		

**MINUTES**

- 1. Public Comments (Limit 5 minutes per speaker).**  
No public comments

**Carla Chaisson made the motion “To close Public Comments” Seconded by Louis Pitre.**

Yeas: Kirby Verret, Raymonda Guidroz, Bert LeBoeuf, Louis Pitre, Janet Hickman, Carla Chaisson, Larry Daigle, Jerome Boykin and Cyrus Pitre.

Nays: None

Absent: Virginia Callahan, Michael Boquet

**The Chairman declared the motion adopted.**

- 2. Employees’ Disaster Pay**

Executive Director, Diana N. Edmonson, reported on the damages to TCOA locations from H. Ida which caused TCOA to close 5 Senior Centers and 1 Lunch Site. She reported that she decided to give TCOA employees who are not able to return to work 2 weeks of pay, based on the employees’ standard hours. She also advised employees to file for Disaster Unemployment Assistance due to “temporary closure.” Carla Chaisson voiced her concern for the displaced employees who may not be able to have enough money from unemployment to pay their bills.

**Motion by Bert LeBoeuf “To refer the matter of providing assistance to employees, in addition to the 2 weeks of disaster pay already given, to the Executive Committee who are to meet next week after Atty. Elvige Cassard confirms that they can legally do so.” Seconded by Raymonda Guidroz.**

Yeas: Kirby Verret, Raymonda Guidroz, Bert LeBoeuf, Louis Pitre, Janet Hickman, Carla Chaisson, Larry Daigle, Jerome Boykin and Cyrus Pitre.

Nays: None

Absent: Virginia Callahan, Michael Boquet.

**The Chairman declared the motion adopted.**

### **3. Employees’ portion of Health Insurance Premium**

Ms. Edmonson proposed that TCOA pay all enrolled employees’ portion of the Health Insurance Premium that is: 20% for Individual and 30% for family coverage. TCOA legal counsel, Elvige Cassard, expressed concern that the payment may be considered “prohibited donation” since TCOA is using public funds.

**Motion by Bert LeBoeuf “To pay TCOA employee’s portion of Health Insurance premiums that is 20% for Individual and 30% for Family coverage, to be reviewed every 30 days, pending Atty. Cassard’s confirmation that TCOA can legally do so.” Seconded by Louis Pitre.**

Yeas: Kirby Verret, Raymonda Guidroz, Bert LeBoeuf, Louis Pitre, Janet Hickman, Carla Chaisson, Larry Daigle, Jerome Boykin and Cyrus Pitre.

Nays: None

Absent: Virginia Callahan, Michael Boquet.

**The Chairman declared the motion adopted.**

### **4. Director’s Report**

- Ms. Edmonson reported on the insurance deductibles TCOA has on the Operations Center building that is 2% of insured value (= approximately \$52,400) and the Elderly Housing/Shady Lane Apartments that is 3% of insured value (= approximately \$150,000)
- Ms. Edmonson shared that to-date, the only significant donation TCOA received are 26 pallets of Dog Food and doggie pads. However, TCOA partnered with The United Houma Nation to provide storage space for donated goods they receive and in return, TCOA has full access to all the goods to provide to TCOA clients.
- Ms. Edmonson informed the Board that she is hiring one, possibly two people, whom she had worked with before during recovery from H. Andrew. The purpose of the above-mentioned position(s) is to assist TCOA during H. Ida recovery by helping locate and process available resources. The two ladies both worked, and is familiar, with FEMA resources and regulations.
- Ms. Edmonson reported that TCOA’s application for a “GoFundMe” Page is under review. However, some Board members expressed that is not a good idea.

The Board directed Ms. Edmonson to find out from Ms. Candace Mauldin, TPCG Chief Financial Officer, how such funds will affect TCOA's budget.

- Ms. Edmonson informed the Board of a Board member who had called other Board members to say that she (D. Edmonson) had fired 18 employees, which is not true. Some Board members expressed that they would like an investigation into the matter. Copies of the Board of Directors' Code of Ethics and By-Laws were handed to each Board member at this meeting.
- Ms. Edmonson informed the Board of a donated box truck that is in severe disrepair and has not been used for many years. She told the Board that she had consulted with TCOA's auditor, Mr. Dan Toepfer, about donating the truck to Mr. Thomas Dardar with The United Houma Nation. Mr. Toepfer advised to declare the box truck "useless surplus", it can be donated.

**Motion by Raymonda Guidroz "To declare the box truck "useless surplus" and donate it to The United Houma Nation." Seconded by Jerome Boykin.**

Yeas: Kirby Verret, Raymonda Guidroz, Bert LeBoeuf, Louis Pitre, Janet Hickman, Carla Chaisson, Larry Daigle, Jerome Boykin and Cyrus Pitre.

Nays: None

Absent: Virginia Callahan, Michael Boquet.

**The Chairman declared the motion adopted.**

## **8. Adjournment**


**Carla Chaisson made the motion "To adjourn." Seconded by Carla Chaisson.**

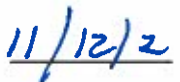
Yeas: Kirby Verret, Raymonda Guidroz, Bert LeBoeuf, Louis Pitre, Janet Hickman, Carla Chaisson, Larry Daigle, Jerome Boykin and Cyrus Pitre.

Nays: None

Absent: Virginia Callahan, Michael Boquet

**The Chairman declared the motion adopted.**

  
Raymonda Guidroz - SECRETARY

  
DATE