

**Terrebonne Council on Aging, Inc.**  
**BOARD OF DIRECTORS**  
**Thursday, April 21, 2022 – 10:30am**  
**995 W. Tunnel Blvd., Houma, LA 70360**

- I. Call to Order** – called to order by Chairman, Kirby Verret @ 10:30
- II. Invocation** – Kirby Verret
- III. Pledge of Allegiance** – Michael Boquet
- IV. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests and Staff</b>
Kirby Verret	Kurt Charpentier	Amanda Hebert
Raymonda Guidroz		Diana Edmonson via Phone
Janet Hickman		
Michael Boquet		
Carla Chaisson		
Jerome Boykin		
Larry Daigle		
Cyrus Pitre		
Roland Aucoin		

**MINUTES**

- 1. Public Comments (Limit 5 minutes per speaker).**  
No public comments.

**Michael Boquet made the motion “to close public comments”. Seconded by Roland Aucoin.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

- 2. Minutes, Committee Reports, Resolutions, and other items needing to be adopted.**
  - a. Adopt the Minutes of Board of Directors Meeting on April 12, 2022.**

**Raymonda Guidroz made the motion “to Adopt the Minutes of Board of Directors Meeting on April 12, 2022”. Seconded by Carla Chaisson.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**3. TCOA Commercial Property and General Liability Insurance Renewal.**

Diana Edmonson recommendation is to stay with Haik. They have giving TCOA good service and has worked well in repairing storm damage. Diana also suggested that we stay with Haik for three years then go out for bid again.

**Carla Chaisson made the motion “to accept Diana’s recommendation and stay with Haik”. Seconded by Jerome Boykin.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**4. Discussion of General Membership meeting date.**

**Carla Chaisson made the motion “to change the General Membership meeting to August”. Seconded by Raymonda Guidroz.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**5. Awarding of Bid – Warehouse Walk-In Cooler/Freezer.**

**Roland Aucoin made the motion “to accept the bid from Lafayette Restaurant Supply as recommended by Futch Design Associates, Inc.”. Seconded by Larry Daigle.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**6. Face Mask Mandate Lifted**

**Carla Chaisson made the motion “to Lift the Mask Mandate for TCOA”. Seconded by Larry Daigle.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**7. Executive Session due to Personnel Matters - Discussion of interviews from April 19, 2022 for Executive Director position.**

**Carla made the motion “to enter Executive Session inviting Diana Edmonson”.  
Seconded by Jerome Boykin. Roll call vote was unanimous.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson,  
Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**Jerome Boykin made the motion “to exit Executive Session”. Seconded by Mike Boquet. Roll call vote was unanimous.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson,  
Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**Jerome Boykin made the motion “to hire Mr. Michel Claudet for the Executive Director position”. Seconded by Carla Chaisson.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson,  
Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**Mr. Kirby Verret recommended that the Personnel committee meet with Mr. Claudet and negotiate the terms for him taking the position.**

**Jerome Boykin made the motion “to accept Mr. Kirby’s recommendation”.  
Seconded by Carla Chaisson.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson,  
Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

**Jerome Boykin made the motion “to meet with Jane Walker”. Seconded by Carla Chaisson.**

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson,  
Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

- **Chairman's Report -**
- **Director's Report** – Diana stated that she believes the board has done a great job choosing Mr. Claudet.

**8. Adjournment**

**Carla Chaisson made the motion “to Adjourn”. Seconded by Michael Boquet.**


Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre and Roland Aucoin.

Nays: None

Absent: Kurt Charpentier

**The Chairman declared the motion adopted.**

  
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**RAYMONDA GUIDROZ - SECRETARY**

  
\_\_\_\_\_  
**DATE**