

To Terrebonne Council on Aging, Inc.
BOARD OF DIRECTORS
Thursday, August 18, 2022 – 10:30
995 West Tunnel Blvd., Houma, LA 70360

- I. Call to Order** – Kirby Verrett called meeting to order @ 10:30
- II. Invocation** – Kirby Verrett
- III. Pledge of Allegiance** – Michael Boquet
- IV. Roll Call**

Present	Absent	Guests and Staff
Kirby Verret	Kurt Charpentier	Robert Odum
Raymonda Guidroz		Eulan Pellegrin
Janet Hickman		Reginald Jules
Michael Boquet		Jada Ledet – emp
Carla Chaisson		Amanda Hebert – emp
Jerome Boykin		Shantell Johnson – emp
Larry Daigle		Brandie Breaux – emp
Cyrus Pitre		Randy Manning – emp
Roland Aucoin		Natalie Breaux – emp
Melvin Malbrough		Jane Walker - emp

MINUTES

1. Public Comments (Limit 5 minutes per speaker)

Mr. Reginald Jules – read letter he wrote about recent termination, requesting to reconsider termination.

Jerome Boykin made the motion “to re-instate Reginald Jules and issue all his back pay” Seconded by Carla Chaisson.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

Mr. Robert Odum – spoke of the past Advisory Board and duties – but his biggest complaint was about the American Flag. It was announced that the Center managers are responsible to contact Woodman of the World for new flags.

Carla Chaisson made the motion “To close public comments” Seconded by Michael Boquet.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

2. **Minutes, Committee Reports, Resolutions, and other items needing to be adopted.**
 - a. **Adopt the Minutes of Board of Directors Meeting on July 21, 2022.**

Raymonda Guidroz made the motion “To Adopt the Minutes of Board of Directors Meeting on July 21, 2022” Seconded by Carla Chaisson.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

3. **FY2022 – 2023 Disaster Plan.**
 - a. **Approval by a Board Resolution**

Raymonda Guidroz made the motion “To Adopt the Fy2022 – 2023 Disaster Plan and approve the Board Resolution”. Seconded by Carla Chaisson.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

4. **Commit \$600 a month for senior meals in Bayou Dularge.**

Melvin Malbrough made the motion “To commit \$600 a month for the senior meals in Bayou Dularge” Seconded by Michael Boquet.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

5. **The Medical Team’s request for rate increase.**

Carla Chaisson made the motion “leave “The Medical Team” pay rate as is and not change from the contract” Seconded by Raymonda Guidroz.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

6. Slip and Falls – Houma Municipal Auditorium.

Randy Manning explained the two different accidents that happen at the Municipal Auditorium. In order to try and eliminate falls/accidents (1) we will move the box truck away from the sidewalk/entrance way (2) post employees at the back door and have them only exit out the front entrance.

7. COVID-19.

Brandie Breaux explained the new CDC regulations from August 11th, (1) eliminated social distances (2) eliminated quarantine upon exposure regardless of vaccination status.

Carla Chaisson made the motion “to except the new policy on COVID-19” Seconded by Raymonda Guidroz.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

8. Terrebonne Parish Emergency Operations Center (EOC).

As per Mr. Earl Eues, TCOA is not responsible to pick-up our clients so our buses will not be used. We have to keep an updated list of the clients who will need evacuating.

9. Bathrooms at 995 West Tunnel Blvd.

Bathrooms are completed and in working conditions.

10. TCOA Warehouse Parking Lot.

TCOA Warehouse parking lot will be going out for bid and must be received by September 20, 2022.

11. Closing TCOA's Capital One Bank Account.

Carla Chaisson made the motion "to close the TCOA Capital One Bank Account" Seconded by Roland Aucoin.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

12. Board approval needed for the changes to the following personnel-related items:

- a) Organizational Chart**
- b) Pay Scale**
- c) Job Description changes**
- d) Changes to Personnel Policy Sections 303 & 403**

Roland Aucoin made the motion "accept all changes to all personnel-related items". Seconded by Jerome Boykin.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

13. Krewe of Hercules

Michael Boquet made the motion "accept Krewe of Hercules proposal for the Thanksgiving and Christmas Lunches". Seconded by Jerome Boykin.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.

Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.

14. Farmer's Market Cards

Michel Claudet explained what the Farmer's Market Card was. Up until this year, it was coupons that were given by the state to buy fresh fruits & vegetables available at the Farmers Markets in Houma. This year the state has issued a card, like a credit card, but the farmer vendors are not able to accept this card. Michel is going to try to set something up with the farmers and state to work out this issue.

15. St. George Property

Michel Claudet explained that TCOA received one appraisal from Murphy Appraisal Services and waiting on the second one. He also believes that the property is worth more than it was appraised for.

16. Adjournment

Jerome Boykin made the motion "To adjourn". Seconded by Roland Aucoin.

Yeas: Kirby Verret, Raymonda Guidroz, Janet Hickman, Michael Boquet, Carla Chaisson, Jerome Boykin, Larry Daigle, Cyrus Pitre, Roland Aucoin, Melvin Malbrough.


Nays: None

Absent: Kurt Charpentier

The Chairman declared the motion adopted.



Raymonda Guidroz - SECRETARY



DATE