

To Terrebonne Council on Aging, Inc.
BOARD OF DIRECTORS
Thursday, November 16, 2023 – 12:00 Noon
995 West Tunnel Blvd., Houma, LA 70360

- I. Call to Order** – Chairman, Michael Boquet called the meeting to order 12:00
- II. Invocation** – Kirby Verret
- III. Pledge of Allegiance** – Larry Daigle
- IV. Roll Call**

Present	Absent	Guests and Staff
Michael Boquet	Tommy Smith	Michel Claudet
Jerome Boykin	Dawn Smith	Jada Ledet
Carla Chaisson	Jess Bergeron	Cherise Tabor
Kirby Verret	Dorothy Bergeron	Brandie Breaux
Larry Daigle	Paula Kane	Nancy Nobles
Cyrus Pitre	Marsha Naquin	Randy Manning
Kurt Charpentier	Kelli Varnado	Kayla Dardar
Roland Aucoin	Linda Rhodes	Shantell Johnson
Melvin Malbrough	Sidney Rhodes	Natalie Breaux
Dave Kane		Amanda Hebert
Jean LeBoeuf		

MINUTES

- 1. Public Comments (Limit 5 minutes per speaker)**

There were no public comments.

Carla Chaisson made the motion “To close public comments”. Seconded by Roland Aucoin.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: None

The Chairman declared the motion adopted.

- 2. Minutes, Committee Reports, Resolutions, and other items needing to be adopted.**
 - a. Adopt the Minutes of Board of Directors Meeting on October 19, 2023.**

Carla Chaisson made the motion “To Adopt the Minutes of Board of Directors Meeting on October 19, 2023 as written”. Seconded by Larry Daigle.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: None

The Chairman declared the motion adopted.

3. Discussion concerning Montegut Senior Center.

Carla Chaisson is abstaining from the negotiation because she is a member of both boards. She is turning the negotiation over to **Tommy Smith – Montegut Lions Club President** – who brought a written authorization from the Montegut Lions Club to negotiate the sale of the Neal Ransonet Senior building.

Michel Claudet states the building was appraised for \$217,000 (their appraisal). TCOA has put up \$42,000 assisting the Lions Club for restoration of the building from the hurricane. Subtracting the \$42,000 from the \$217,000 would be \$175,000. The board agreed to offer \$175,000 for the building, then the Lions Club made a counter offer of \$185,000.

Tommy Smith speaking for the Lions Club said the would like \$185,000. He stated that they have been renting the building to TCOA for \$1 a year for years.

Michel Claudet states that if TCOA does acquire the building it will take an additional \$82,000 (worst-case scenario) to get it up and running, as per Randy Manning.

Kurt Charpentier – stated that the \$10,000 will be used for the citizens of Montegut, so the money will not be wasted no matter who has the ten thousand dollars.

Kurt Charpentier made the motion “To buy the Neal Ransonet Center giving the Lions Club what they are asking \$185,000”. Seconded by Kirby Verret.

Yeas: Michael Boquet, Jerome Boykin, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Abstain: Carla Chaisson

Absent: None

The Chairman declared the motion adopted.

4. Discussion concerning Housing Vouchers.

Michel introduces **Kelli Varnado with Terrebonne Parish Housing and Human Services.**

Michel Claudet – states that he and Melvin Malbrough have been working really hard at trying to get housing for seniors. But the buildings that are being looked at or being built is not going to have the subsidy like Elderly Housing 202 program. Because so many of the seniors live below the poverty level just building housing will not help them, they will not be able to afford the high market rent without assistance. The 202 funding that Michel and Melvin looked into, to help the START Corporation was denied. No one in Louisiana received any funding. Michel suggested, in order to help seniors with housing

would be doing something like Section 8 vouchers. No final decision will be made today, it would need to be discussed and thought about it more.

Kellie Varnado explains that she looked at everyone on the Section 8 program that is 60 years old and above, and what the parish paid on their behalf. She explained that the Section 8 program is basically like the 202 program, the seniors pay 30% of their gross monthly income and the parish pays the difference. She states the average overall Housing Assistance Payment (HAP) payment per senior is \$467.50/month. If TCOA would fund 50 Vouchers, it would be approximately \$23,375.00/month. Vouchers could be where the seniors receive the voucher and they can reside anywhere they want as long as the landlord will accept it. Or, it could be a project base, if you wanted to dedicate a certain of vouchers to an apartment complex. The administration fee would be if TCOA would want Terrebonne Parish Government to administer the program for TCOA, \$70/month for each voucher in use. Michel explains that it is worth it to pay them to administer the program because; they screen the tenants, follow the program, do all the things they need to do and make certain we are not getting into trouble.

Will be discussed again at the next meeting.

5. TCOA Transportation -Policies Procedures – Revised

Kayla Dardar explained the revision of the policy. This will limit each person to three tote bags 18” x 18” which will hold multiples bags inside but will also fit on the sit beside them.

Carla Chaisson made the motion “To accept the changes to the transportation policy”. Seconded by Jean LeBoeuf.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: None

The Chairman declared the motion adopted.

6. Proposed Changes to the TCOA By-Laws.

Melvin Malbrough made the motion “To accept the changes to the TCOA By-Laws. Seconded by Larry Daigle.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: None

The Chairman declared the motion adopted.

Roland Aucoin left the meeting 12:40pm.

7. Supplemental Insurance.

a. Resolution for Colonial Life.

Brandie Breaux explained that all employees are offered supplemental insurance either with Aflec and/or Liberty National. Due to the issue of not being able to contact any with Liberty National, she expressed the need to replace Liberty National Insurance with Colonial Life Insurance.

Jean LeBoeuf made the motion "To accept the resolution to add Colonial Life Insurance for supplemental insurance. Seconded by Carla Chaisson.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: Roland Aucoin

The Chairman declared the motion adopted.

8. Arts/Crafts Instructor.

a. Job Description

Carla Chaisson made the motion "To accept the changes to the Arts/Crafts Instructor job Description. Seconded by Jean LeBoeuf.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: Roland Aucoin

The Chairman declared the motion adopted.

9. Discussion concerning Belfor Lawsuit.

Michel Claudet explained that he is waiting to hear from Belfor trying to get the issued resolved.

10. Discussion concerning buses.

Kayla Dardar stated, that all four buses on contract has been received. Three are on the road currently and the fourth should hit the road by middle of next week. Have already pulled two older buses from the road.

11. Discussion concerning Grace Lutheran Donation.

Michel Claudet informed every one of the donations from Grace Lutheran Church; (4) walkers, (2) wheel chairs, (1) cane, (1) power scooter and (1) power chair. These items will be put in the Lending Closet for future use.

12. Discussion on Chauvin Insurance.

Brandie Breaux explained that when TCOA renewed the policies in June for the July 1st effective date, the insurance agency left off the Chauvin location for wind and hail. We are only able to get wind and hail insurance right now though Louisiana Citizens. Michel Claudet states that this insurance is completely optional and the hurricane season has passed. He explains that the insurance would be only till June 30th, and that we are not required to have it. He suggested TCOA may want to skip getting the insurance now, then get it started in July when the insurance renews. The only repercussion would be if we did have some kind of hail storm between now and June 30th, TCOA would have to assume full liability.

Kurt Charpentier made the motion "To take the chance and not get the insurance at this time. Seconded by Larry Daigle.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: Roland Aucoin

The Chairman declared the motion adopted.

13. Discussion on Small Commercial Van Bid Opening

Kayla Dardar explained TCOA had attempted to purchase two small commercial cargo vans three different times though a state contract, every time the contract was dropped. TCOA couldn't direct purchase these vans but had to go out to bid. The bids were due on November 6th, bid opening was at 2:00pm the same day. TCOA only received one bid, which was from Robichaux Ford. They only had one van available, which was the last one they will receive for the year. The bid was accepted at \$38,188.00 for one van that is blue.

14. Adjournment

Melvin Malbrough made the motion "To ke the chance and not get the insurance at this time. Seconded by Larry Daigle.

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Kirby Verret, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Melvin Malbrough, Dave Kane, Jean LeBoeuf

Nays: None

Absent: Roland Aucoin

The Chairman declared the motion adopted.



CARLA CHAISSON - SECRETARY

12-14-23

DATE



P.O. Box 117
Montegut, LA 70377-0117

Montegut Lions Club

Date _____

To Whom It May Concern,

The Montegut Lions Club has given authorization to our President Tommy Smith to make a deal for the Sale of The Senior Building in the amount for no less than _____

Here signed by the following members

1st Vice President- Bernadette Chauvin _____

2nd Vice President – Spring Clark _____

3rd Vice President – Dwayne Hebert _____

Secretary - Elaine Malbrough _____

Treasurer- Carla Chaisson _____

Tail Twister- Rosalie Blanchard _____

Lion Tamer – Elodie Puett _____

1st Board – Denise Dufrene _____

2nd Board – Dot Dupre _____

Bingo Treasurer -Marcia Ellender _____

Bingo Chairperson – Marcia Ellender _____

All other members in agreeance with the statement above,

Angie Ordway
Heldi. Audun
Christ Bugant
Lucinda Bugant
Annette Phin
Nancy Nagler
Dorothy
Celia Lippell
Glenn Mahoney
Diana Lippell
Anthony Rodriguez