

**Terrebonne Council on Aging, Inc.**  
**PERSONNEL COMMITTEE MEETING**  
**Thursday, April 28, 2022 at 1:00PM**

- I. Call to Order – Raymonda Guidroz @1:00pm**
- II. Invocation –Michael Boquet**
- III. Pledge of Allegiance – Jerome Boykin**
- IV. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests and Staff</b>
Raymonda Guidroz	Kirby Verret	Amanda Hebert
Carla Chaisson		
Jerome Boykin		
Michael Boquet		

**REPORT**

- 1. Public Comments (Limit 5 minutes per speaker).**

None

**Michael Boquet made the motion “To close Public Comments.” Seconded by Carla Chaisson.**

Yeas: Raymonda Guidroz, Carla Chaisson, Jerome Boykin, Michael Boquet.

Nays: None

Absent: Kirby Verret

**The Chairman declared the motion adopted.**

- 2. Discussion – Package/Terms for the new Executive Director.**

List of terms for the present Direct with 25 years of experience to give a starting discussion. Discussion of what should be offered for the next director. Negotiate starting pay at \$120,000 but not higher \$140,000. Offering travel miles, insurance and retirement same as everyone. No contract offered. Start on May 17<sup>th</sup>, 2022.

Brandie Breaux (H/R manager) enters for questions. Questions on the percentage of insurance pay from company and employee, amount of mileage, retirement.

Discussion on cell phone and computers

- 3. Enter Executive Session - Meet with Candidate**

**Jerome Boykin made the motion “To enter Executive Session, inviting Mr. Michel Claudet”. Seconded by Michael Boquet. Roll call vote unanimous.**

Yeas: Raymonda Guidroz, Carla Chaisson, Jerome Boykin, Michael Boquet.

Nays: None

Absent: Kirby Verret

**The Chairman declared the motion adopted.**

**Carla Chaisson made the motion "To exit Executive Session". Seconded by Michael Boquet. Roll call vote unanimous.**

Yeas: Raymonda Guidroz, Carla Chaisson, Jerome Boykin, Michael Boquet.

Nays: None

Absent: Kirby Verret

**The Chairman declared the motion adopted.**

**Raymonda Guidroz stated that the Personnel Committee has agreed to sign Mr. Michel Claudet for \$140,000 base salary and two weeks vacation a year. He will have to request millage and computer from Board of Directors. Starting date will be May 16<sup>th</sup>, 2022**

**Raymonda Guidroz made the motion "To hire Mr. Michel Claudet for \$140,000 base salary and two weeks vacation a year". Seconded by Jerome Boykin. Roll call vote unanimous.**

Yeas: Raymonda Guidroz, Carla Chaisson, Jerome Boykin, Michael Boquet.

Nays: None

Absent: Kirby Verret

**The Chairman declared the motion adopted.**

**4. Adjournment**

**Carla Chaisson made the motion "To Adjourn". Seconded by Michael Boquet .**


Yeas: Raymonda Guidroz, Carla Chaisson, Jerome Boykin, Michael Boquet.

Nays: None

Absent: Kirby Verret

**The Chairman declared the motion adopted.**

  
Raymonda Guidroz (Secretary)

  
Date