

**To Terrebonne Council on Aging, Inc.**  
**BOARD OF DIRECTORS**  
**Thursday, March 21, 2024 – 12:00 noon**  
**995 W. Tunnel Blvd., Houma, LA 70360**

- I. Call to Order** – Michael Boquet called the meeting to order @ 11:58
- II. Invocation** – Kurt Charpentier
- III. Pledge of Allegiance** – Melvin Malbrough
- IV. Roll Call**

<b>Present</b>	<b>Absent</b>	<b>Guests</b>	<b>Staff</b>
Michael Boquet		Karen Becnel	Michel Claudet
Jerome Boykin		Eulan Pellegrin	Jada Ledet
Carla Chaisson		Sidney Rhodes	Nancy Nobles
Larry Daigle		Linda Rhodes	Cherise Tabor
Cyrus Pitre		Angelia Bean	Kayla Dardar
Kurt Charpentier		Keith Theriot	Randy Manning
Roland Aucoin		Paula Kane	Brandie Breaux
Melvin Malbrough		Marsha Naquin	Cheryl Washington
Dave Kane		Denise Tauzy	Natalie Breaux
Jean LeBoeuf		Tige Wesley	Sherry Liner
John Silver		Tim Soignet	Shantell Johnson
		Councilman Harding	Jane Walker
		Aimee Zeringue	
		Ronnie Filce	
		H. Rene' Rhodes	
		Jess & Dorothy Bergeron	
		Bobbie O'Bryan	

**MINUTES**

- 1. Public Comments (Limit 5 minutes per speaker)**  
 Mr. Carl Harding filled out a speaker card, but wasn't present (in the room) when he was called. He withdrew his request and spoke directly to Kayla Dardar.

There were no other public comments.

**Carla Chaisson made the motion "To close public comments" Seconded by Roland Aucoin.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**2. Proclamation of appreciation to Sheriff Tim Soignet and Captain Tige Wesley for work done at our Senior Centers.**

Chairman Michael Boquet presented the Proclamation of Appreciation Certificates to Sheriff Tim Soignet and Captain Tige Wesley for everything they had done at TCOA Senior Centers.

**3. Minutes, Committee Reports, Resolutions, and other items needing to be adopted.**  
**a. Adopt the minutes of Board of Directors Meeting on February 15, 2024.**

**Roland Aucoin made the motion “To Adopt the minutes of Board of Directors Meeting on February 15, 2024” Seconded by Carla Chaisson.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**4. Renewal of Insurances**

**a. Workers’ Comp Proposal for FY25**

Brandie Breaux explained the different proposals between Stonetrust Ins. and Higginbotham for the Workers’ Comp Insurance.

**Carla Chaisson made the motion “To stay with Stonetrust and accept their Workers’ Comp proposals for FY25”. Seconded by Kurt Charpentier.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**b. Elderly Housing Insurance**

Brandie Breaux explained that she hasn’t received the Elderly Housing Insurance renewal as of yet but they do renew on April 14<sup>th</sup>, 2024. The next board meeting is April 18<sup>th</sup>, and wanted to know how the board wanted to handle the renewal.

**Kurt Charpentier made the motion “To give Michel Claudet the authorization to negotiate on the Elderly Housing Insurance”. Seconded by Roland Aucoin.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**5. Awarding of the Vehicle Bids**

Kayla Dardar stated we had six vehicles, 4-buses, a cargo van and a mini-van, that went out for seal bids. The bid opening was March 13, 2024 @ 2:00pm. She received bids for every vehicle and stated that we need approval to award to the high bid.

**Carla Chaisson made the motion “To accept the high bid on the vehicle bids”.  
Seconded by Jean LeBoeuf.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**6. Approval of Uniform Fee Schedule for public records request.**

Michel Claudet explained due to having several requests recently for public records, we wanted to make sure everything was standardized as per charges and how to handle any future request.

**Jerome Boykin made the motion “To approve the Uniform Fee Schedule for Public Record Request”. Seconded by Roland Aucoin.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**7. Discussion concerning Housing Vouchers.**

Michel Claudet explained that everything is all prepared and waiting for Jason Bergeron, Parish President, signature. They will get with Cherise Tabor, Community Advisor with TCOA Elderly Housing, they want to start with the people that are on Cherise’s waiting list to give them the opportunity to use them.

**8. Discussion concerning Air Purification Systems for main office and centers.**

Randy Manning explained that all the Air Purification Systems have been installed in all the centers and Op center and everything is working great.

**9. Discussion and possible action concerning Belfor Claim.**

Michel Claudet stated that Belfor still have not contacted him yet on the claim.

**10. Discussion and possible action concerning Neal Ransonet (Montegut) Senior Center Ribbon Cutting, April 2, 2024.**

Michel Claudet announced the Ribbon Cutting Ceremony will be April 2, 2024. Randy Manning stated he will start moving everything tomorrow, Friday, March 22<sup>nd</sup> and hope to be completely in the following week.

**11. Discussion and possible action concerning Senior Olympics, April 9<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> and May 7<sup>th</sup>.**

Michel Claudet stated dates for Terrebonne Parish events.

**12. Discussion and possible action concerning Shell Donation.**

Michel Claudet explained that it was one particular Shell rig and rig workers that raised money and decided on Terrebonne Council on Aging to donate to in the amount of \$2000.

**13. Discussion concerning Municipal Auditorium for June, August, September and October.**

Michel Claudet and Randy Manning explained due to repairs on the Municipal Auditorium, TCOA parish wide social events in June, August, September and October will be held at the Civic Center.

**14. Discussion and possible action concerning a memorandum of understanding or agreement about a possible \$50,000 donation to Rebuilding Together for assistance for the elderly and low income in our community for grab bars, hand rails, wheelchair ramps, and door locks.**

Sherry Liner explained Rebuilding Together asked if TCOA could donate \$50,000 to the organization to help install grab bars, hand rails, wheelchair ramps and door locks for elderly (60 yrs. and older) in Terrebonne Parish.

**Roland Aucoin made the motion “To approve the donation to Rebuilding Together”. Seconded by Carla Chaisson.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

**15. (a) Discussion and possible action concerning LUMCON Open house on April 13 and their request to utilize our tour bus to assist in their open house from Dickson Road to the LUMCON Center in Cocodrie.**

**Carla Chaisson made the motion “To approve the bus request for the LUMCON Open House”. Seconded by Larry Daigle.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

- (b) Discussion and possible action concerning American Legion Post’s request to utilize TCOA’s Tour Bus on April 12, 2024 from 6:00pm – 8:30pm to transport veterans from the Holiday Inn on MLK Blvd. to the Military Museum on Barrow Street and back.**

**Carla Chaisson made the motion “To approve American Legion Post’s request to utilize TCOA’s Tour Bus”. Seconded by Jean LeBoeuf.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

- 16. Discussion and possible action regarding a survey (Mail-out) to determine the feasibility of opening a Senior Center on the Eastside that will serve the communities of East Park, Grand Caillou, Dulac, Dularge and Theriot.**

Jane Walker explained the first step to determine the feasibility of opening a Senior Center on the Eastside that will serve the communities of East Park, Grand Caillou, Dulac, Dularge and Theriot is a mail out survey. She stated that a certain percentage of participation is required to open a center and to remain open.

**Carla Chaisson made the motion “To approve the mail-out survey) to determine the feasibility of opening a Senior Center on the Eastside that will serve the communities of East Park, Grand Caillou, Dulac, Dularge and Theriot”. Seconded by Roland Aucoin.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: None

**The Chairman declared the motion adopted.**

- **Chairman's Report** – Michael Boquet stated that everything is fine at Shady Acres.
- **Director's Report** – Michel Claudet stated the following;
  - 1- Newsletter – the newsletter will not have ages on the birthday listing and Board spotlight will be in alphabetical order by last name.
  - 2- MRE's – we still have 20 pallets of MRE's that need to be given away because of the best by date.

**17. Adjournment**

**Roland Aucoin made the motion "To Adjourn". Seconded by Carla Chaisson.**

Yeas: Michael Boquet, Jerome Boykin, Carla Chaisson, Melvin Malbrough, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

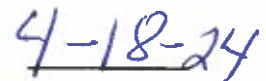
Nays: None

Absent: None

**The Chairman declared the motion adopted.**



**CARLA CHAISSON - SECRETARY**



**DATE**