



995 West Tunnel Blvd.

Houma, LA 70360

Telephone: (985) 868-8411

www.terrebonnecoa.org

JOB ADVERTISEMENT

JOB TITLE: Community Advisor-Outreach

OPENING DATE: November 2, 2023

CLOSING DATE: November 10, 2023

SALARY RANGE: \$13.42-\$23.00 per hour at 40 hours per week, depending on experience

DEPARTMENT: Outreach

Nature of Job: Employees in this position are primarily responsible for conducting home visits for the purpose of completing an assessment to determine the client's general wellbeing in terms of their ability to perform activities of daily living (ADLs), the condition of their living environment, immediate circumstances and needs, and service eligibility.

Qualifications: Must have a high school diploma or equivalent; must be able to develop working relationships with diversified population and able to remain observant and conscious of body language and social forms of cultural behavior; must objectively identify and be sensitive to client's needs without prejudice; must be able to explain all program services as they apply to client's needs; must be able to recognize and support the organization's mission in the office and in the community; must have a basic knowledge of Terrebonne Parish and available community resources; must be able to work independently and efficiently in organizing, managing, and prioritizing client assessments and completing paperwork; must have effective verbal and listening skills and ability to ask related questions; must have reliable transportation and a valid drivers' license with a clear driving record; must have auto insurance coverage of at least 25K/50K/25K.

Please complete an application at our Operations Center located at 995 West Tunnel Blvd.