

TCOA ELDERLY HOUSING, INC.
BOARD OF DIRECTORS MEETING

Thursday, December 14, 2023, following the BOD meeting

- I. **Call to Order** – Chairperson, Carla Chaisson called the meeting to order @ 1:08
- II. **Invocation** – Melvin Malbrough
- III. **Pledge of Allegiance** – Jean LeBoeuf
- IV. **Roll Call**

Present	Absent	Guests and Staff
Michel Claudet - President	Jerome Boykin	Cherise Tabor
Carla Chaisson – Chairman	Dave Kane	Amanda Hebert
Melvin Malbrough – Vice-Chairman		Shea Fanguy
Jean LeBoeuf – Secretary/Treasurer		

MINUTES

1. Public Comments (Limit 5 minutes per speaker)

There were no public comments

Michel Claudet made the motion “To close public comments” Seconded by Jean LeBoeuf.

Yeas: Carla Chaisson, Melvin Malbrough, Jean LeBoeuf, Michel Claudet

Nays: None

Absent: Jerome Boykin, Dave Kane

The chairman declared the motion adopted

2. Accept Minutes of TCOA Elderly Housing Board Meeting of September 21, 2023.

Michel Claudet made the motion “To accept the minutes from September 21, 2023 as written”. Seconded by Melvin Malbrough.

Yeas: Carla Chaisson, Melvin Malbrough, Jean LeBoeuf, Michel Claudet

Nays: None

Absent: Jerome Boykin, Dave Kane

The chairman declared the motion adopted

3. Election of Officers (Office is held for a one-year term).

A nomination was made to put Melvin Malbrough as Chairman, Jean LeBoeuf as Vice-Chairman and Carla Chaisson as Secretary/Treasurer.

Carla Chaisson made the motion “To accept the nomination, electing Melvin Malbrough as Chairman, Jean LeBoeuf as Vice-Chairman and Carla Chaisson as Secretary/Treasurer.”. Seconded by Michel Claudet.

Yeas: Carla Chaisson, Melvin Malbrough, Jean LeBoeuf, Michel Claudet

Nays: None

Absent: Jerome Boykin, Dave Kane

The chairman declared the motion adopted

4. **Cherise Tabor's report** – Have 65 on waiting list. Will be submitting the budget and a rent increase request to HUD at the beginning of the year. Market rent is at \$900 and we are at \$769.

Carla Chaisson asked if we could offer the people on the waiting list the vouchers that TCOA is going to obtain through the parish. **Michel Claudet** said that we could certainly tell them but it's up to them to fill out the paperwork. **Melvin Malbrough** suggested that we should tell them the program is coming up, let them know the date that it will start and suggest they apply.

5. **Chairman's Report - none**
6. **President's Report** – doing preventive maintenance.
7. **Adjournment**


Melvin Malbrough made the motion to adjourn the meeting. Seconded by Jean LeBoeuf.

Yeas: Carla Chaisson, Melvin Malbrough, Jean LeBoeuf, Michel Claudet

Nays: None

Absent: Jerome Boykin, Dave Kane

The chairman declared the motion adopted



JEAN LEBOEUF - SECRETARY/TREASURER

3-21-24
DATE